



CLIENT BRIEF INITIAL NOTES

PROJECT: PROPOSED NEW BUILD / RENOVATION

PROJECT ADDRESS:

DATE:

CHILDREN: TOTAL NUMBER: AGES:

PETS: TOTAL NUMBER: TYPE:

BUDGET: \$

TIMEFRAME:

TOWN PLANNING: YES/NO

EXISTING DRAWINGS: YES / NO

CONSTRUCTION: PREFERRED BUILDER / TENDER PROCESS

FUTURE USE OF HOUSE: FOREVER HOME / SELL IN 5-10 YEARS

I. PROPERTY DESCRIPTION:

I.1. EXTERNAL:

ITEM	DESCRIPTION
SITE	RESIDENTIAL SITE M2 ORIENTATION FRONT YARD NUMBER OF STREET FRONTAGES
DWELLING	STYLE: NO OF STOREYS: CLADDING MATERIAL: LOCATION ON SITE:
OUTBUILDINGS/ GARAGE	NO OF STOREYS: CLADDING MATERIAL:



<p>LOCATION ON SITE:</p> <p>ACCESS TO DWELLING: UNDERCOVER/INTERNAL</p>

1.2. INTERNAL - DWELLING:

ITEM	DESCRIPTION
BEDROOMS	<p>NUMBER:</p> <p>LOCATION:</p> <p>BUILT IN ROBES:</p> <p>BUILT IN JOINERY: DESK/WINDOW SEAT</p> <p>VIEWS:</p> <p>SIZES:</p> <p>ENSUITE:</p> <p>FLOOR FINISH:</p>
BATHROOMS	<p>NUMBER: FAMILY/ENSUITE/POWDER ROOM</p> <p>ACCESS: OFF BEDROOMS/OFF PASSAGE</p> <p>SIZE:</p> <p>SEPARATE WC: YES/NO</p> <p>FLOOR FINISH:</p>
KITCHEN	<p>LOCATION:</p> <p>ORIENTATION:</p> <p>ACCESS:</p> <p>VIEWS:</p> <p>PANTRY TYPE:</p> <p>KITCHEN SHAPE:</p> <p>SIZE:</p> <p>FLOOR FINISH:</p>



	<p>APPLIANCES:</p>
LIVING	<p>NUMBER:</p> <p>LOCATION:</p> <p>SIZE:</p> <p>ORIENTATION:</p> <p>BUILT-IN JOINERY:</p> <p>FEATURE FIREPLACE: YES/NO</p> <p>VIEWS:</p> <p>FLOOR FINISH:</p>
LAUNDRY	<p>LOCATION:</p> <p>TYPE: EUROPEAN/SHARED/MEDIUM/LARGE</p> <p>ORIENTATION:</p> <p>ACCESS:</p> <p>FLOOR FINISH:</p>
STUDY	<p>LOCATION:</p> <p>SIZE:</p> <p>ORIENTATION:</p> <p>ACCESS:</p> <p>FLOOR FINISH:</p>
OTHER:	<p>HEATING AND COOLING</p> <p>PASSIVE DESIGN PRINCIPALS:</p> <p>ENERGY STAR RATING:</p> <p>DOUBLE GLAZING</p> <p>INTERNAL MATERIALS PALETTE</p> <p>WINDOW FURNISHINGS</p>



WINDOW TYPE: TIMBER/ALUMINIUM/STEEL

ZONING OF SPACES:

BEDROOMS SEPARATE TO LIVING

PARENTS SEPARATE TO CHILDREN

STUDY AT FRONT OF HOUSE

1.3. ADDITIONAL INFORMATION:

1.3.1. PLEASE SEND THROUGH ANY PLANNING MATERIALS OR RELEVANT SECTION 32 INFORMATION INCLUDING:

1.3.1.1. TITLE

1.3.1.2. ZONING/OVERLAYS

1.3.2. IF YOU HAVE ANY INSPIRATION IMAGES PLEASE SEND THROUGH OR SHARE ON PINTREST [HTTPS://PIN.IT/7YZMKVP](https://pin.it/7yzmkvp)

1.3.3. IF YOU HAVE ANY FLOOR PLANS PLEASE SEND THROUGH

THANKS FOR PROVIDING THE ABOVE INFORMATION. WE LOOK FORWARD TO DISCUSSING YOUR PROJECT IN MORE DETAIL UPON REVIEW OF THE ABOVE.